



Women’s Basketball Coaches Association | Convention Registration Form

Register online or mail with check to WBCA Convention Services, 4646 Lawrenceville Hwy, Lilburn, Georgia 30047.

Information

All forms must be completed and full payment received before the WBCA will confirm registration.

Affiliation (check one): NCAA I NCAA II NCAA III NAIA Two-Year College Scholastic (High/Middle School)
 AAU/Recreational Professional International Patron/Speaker Other: _____

Name (as it should appear on your badge): _____

Job title: _____

School/company: _____

Address: _____

City: _____ **State:** _____ **Zip code:** _____

Phone (primary): _____ **(other):** _____

Email: _____

Note: Your membership record will be updated with this information. By completing this form, you consent to the use of the personal information you provided for registration and marketing purposes. Review the complete Policies and Terms at WBCA.org.

**By registering, you agree to follow all policies, rules and guideline associated with this event. Due to COVID-19 protocols and safety, it is strongly encouraged to pre-register for this event. Pre-registered guests may be asked to show their confirmation email when picking up registration packets. If you arrive on-site without pre-registering, you may be asked to scan a QR code and register online. To limit contact, the WBCA will not provide/accept paper registration forms on-site this year.

Registration Fees

It is important that you understand our plans for convention as well as your registration options in light of the ongoing COVID-19 pandemic. There will be a 2023 WBCA Convention. Registrations fees must be paid in full at the time of registration. A \$160 non-refundable fee is included in the registration price for members, which will cover a virtual convention if it becomes necessary to cancel the in-person event. Please note that the WBCA has every intention of holding an in-person convention in Dallas. You must be a member of the WBCA to register to attend convention.

	Fee
NCAA I, II, III, NAIA, Professional & Administration	
Sept. 7 through Nov. 3, 2022	\$350
Nov. 4, 2022, through Feb. 22, 2023	\$450
Feb. 23, 2023, through EOE*	\$525
Two-Year College	
Sept. 7, 2022, through Feb. 22, 2023	\$205
Feb. 23, 2023, through EOE*	\$265
Scholastic, AAU & International	
Sept. 7, 2021, through EOE*	\$205
Patron & Speaker (If attending full convention & not exhibiting.)	
Sept. 7, 2022, through EOE*	\$900

Additional Registrations
** The WBCA no longer offers *Spouse/Companion* passes.

Welcome Party
This registration **only** gives your guest access to the WBCA Welcome Party — no other sessions, social events or the Courtside Expo. Guest must be 21 and over to attend the party.
Sept. 7, 2022, through EOE* \$75
Name on pass: _____

Children
Children 18 and under, accompanying their parent-members to convention are welcome at no charge provided they are supervised by a badge-wearing adult attendee.

*EOE - end of event.

Additions

NCAA Women’s Final Four
Division I Semifinals: Friday, March 31
Division II & III Championships: Saturday, April 1
Division I Championship: Sunday, April 2
Location: American Airlines Center | Dallas, Texas

When available, NCAA Women’s Final Four tickets within the WBCA member block can be [purchased at WBCA.org](http://WBCA.org).

You must be a 2022 WBCA Convention registrant to purchase tickets in the WBCA block. It is important to note that all tickets will be registered to the email address associated with your WBCA account. There are a limited number of tickets within the WBCA member block, so tickets will be sold on a first-come, first-served basis.

Mentoring Madness — Saturday, April 1 (tentative)
Fast-paced, small-group mentoring session. Participants will have face-time with experienced head coaches to discuss pertinent coaching issues. Availability limited. First come, first served.

8-10 a.m. (tentative)

**Not for patron/speaker registrants.



Registration Policy

- The WBCA must receive payment of all fees in full before confirming registration.
- Children 18 and under, accompanying their parent-members to convention are welcome at no charge provided they are supervised by a badge-wearing adult attendee. ****NEW for 2023****
- All member coaches must comply with the applicable bylaws and policies of their respective governing bodies (such as NCAA, NAIA, NJCAA, etc.) that regulate contact with recruitable student-athletes while attending the WBCA Convention.

Cancellation of Registration

- All notices of cancellation must be submitted in writing from the original registrant (not from their employer or supervisor) via email or mail.
- The following administrative fees apply to registration costs **ONLY**:
 - Sept. 7, 2022, through EOE* | \$130
 - No shows | No refunds
- Cancellations do not apply to NCAA Women's Final Four tickets.
- Appeals due to Acts of God must be submitted in writing no later than April 26, 2023.
- Refunds may not be processed until after April 26, 2023.
- Refund requests will not be granted to registrants due to their participation in tournaments (such as WNIT, WBI, etc.).

Transfer of Registration

- All requests for transfer of registration must be submitted in writing (email or mail).
- Transfers are for registration packages as purchased. The WBCA cannot break up an order (such as tickets).
- The following administrative fees apply to transfers of entire registration package:
 - Sept. 7, 2022, through EOE* | \$85
- Transfers are only allowed between active WBCA members. If the recipient is not active, they must apply for either new membership or renew.
- A written notice from the original registrant (not from their employer or supervisor) is required.

Hotel Reservations

The WBCA has secured blocks of rooms at hotels in convenient locations in Dallas, Texas. We recognize that you have other options for accommodations. However, the WBCA has made a major commitment to Dallas and its hotel community. Please use WBCA hotels when possible.

The link to WBCA housing will be emailed to registrants Wednesday, Nov. 2. Those who register Wednesday, Sept. 7, through Tuesday, Nov. 1, will receive an email with the link to hotels. Those who register on and after Wednesday, Nov. 2, will receive the link to hotels in their convention registration e-confirmation.

Payment

Submitted via Mail (check only)

Check (make payable to WBCA; a \$50 service charge on any returned check.)

Total: _____

Check # _____

Check one: School check Personal check

Online via WBCA.org

The WBCA does not accept credit card payments via email or fax. For any questions, email register@wbca.org or call 770-279-8027 (prompt 2). Check(s) must be postmarked by the date of the deadline to receive designated prices.