



## Women's Basketball Coaches Association | Convention Registration Form

Register online or mail with check to WBCA Convention Services, 4646 Lawrenceville Hwy, Lilburn, Georgia 30047.

### Information

All forms must be completed and full payment received before the WBCA will confirm registration.

Affiliation (check one):      NCAA I      NCAA II      NCAA III      NAIA      Two-Year College  
 High School/Middle School      AAU/Recreational      Professional      Other: \_\_\_\_\_

**Name (as it should appear on your badge):** \_\_\_\_\_

**Job title:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip code:** \_\_\_\_\_

**Phone (primary):** \_\_\_\_\_ **(cell):** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Note:** Your membership record will be updated with this information. By completing this form, you consent to the use of the personal information you provided for registration and marketing purposes. Review the complete Policies and Terms at [WBCA.org](http://WBCA.org).

### Donate

The **Member Services Fund** was established this year to assist fellow coaches and staffs having trouble renewing their WBCA memberships due to the financial impact of COVID-19.

Visit [WBCA.org](http://WBCA.org) to make a voluntary, tax-deductible contribution.

\*\*By registering, you agree to follow all policies, rules and guideline associated with this event. Due to COVID-19 protocols and safety, it is strongly encouraged to pre-register for this event. Pre-registered guests may be asked to show their confirmation email when picking up registration packets. If you arrive on-site without pre-registering, you will be asked to scan a QR code and register online. To limit contact, the WBCA will not provide/accept paper registration forms on-site this year.

### Registration Fees

It is important that you understand our plans for convention as well as your registration options in light of the ongoing COVID-19 pandemic. There will be a 2022 WBCA Convention. Registrations fees must be paid in full at the time of registration. A \$160 non-refundable fee is included in the registration price for members, which will cover a virtual convention if it becomes necessary to cancel the in-person event. Please note that the WBCA has every intention of holding an in-person convention in Minneapolis.

NCAA I, II, III, NAIA, administrations and fans	Member	Non-Member
Sept. 1 through Nov. 3, 2021	\$325	\$475
Nov. 4, 2021, through Feb. 24, 2022	\$425	\$575
Feb. 25, 2022, through EOE*	\$500	\$650
<b>Two-Year College</b>		
Sept. 1, 2021, through Feb. 24, 2022	\$205	(See above.)
Feb. 25, 2022, through EOE*	\$259	(See above.)
<b>Scholastic/AAU</b>		
Sept. 1, 2021, through EOE*	\$199	(See above.)

**Additional Spouse/Companion Pass**  
 (Cannot be working in women's basketball in any capacity; pass includes WBCA Courtside Expo and social events.)

Name on badge: _____	
Sept. 1, 2021, through Feb. 24, 2022	\$159
Feb. 25, 2022, through EOE*	\$199

\*EOE - end of event.

### Additions

**NCAA Women's Final Four**  
**Friday, April 1 (Semifinals) and Sunday, April 3 (Championship)**  
**Location:** Target Center.

NCAA Women's Final Four tickets within our block are usually sold in conjunction with convention registration. Because ticket allotments associated with the Target Center have not been finalized, we will not be selling tickets at this time. When we receive tickets for sale, we will contact all members and release tickets on a first-come, first-served basis.

**Mentoring Madness — Thursday, March 31**

Fast-paced, small-group mentoring session. Participants will have face-time with experienced head coaches to discuss pertinent coaching issues. Availability limited. First come, first served.

10 a.m.-noon      1-3 p.m.



## Registration Policy

- The WBCA must receive payment of all fees in full before confirming registration.
- Recrutable student-athletes cannot register or be registered by their parents or other individuals, even as a guest, to attend WBCA Convention. This policy better ensures all member coaches are in compliance with NCAA recruiting bylaws that govern contact with recrutable student-athletes while attending the WBCA Convention.

## Cancellation of Registration

- All notices of cancellation must be submitted in writing from the original registrant (not from their employer or supervisor) via email or mail.
- The following administrative fees apply to registration costs **ONLY**:
  - Sept. 1 through Nov. 3, 2021 | \$75
  - Nov. 4, 2021, through March 10, 2022 | \$125
  - After March 10, 2022 | No refunds
  - No shows | No refunds
- Cancellations do not apply to NCAA Women's Final Four tickets.
- Appeals due to Acts of God must be submitted in writing no later than April 14, 2022.
- Refunds may not be processed until after April 14, 2022.
- Refund requests will not be granted to registrants due to their participation in tournaments outside of the NCAA Women's Final Four (e.g. WNIT, WBI, etc.).

## Transfer of Registration

- All requests for transfer of registration must be submitted in writing (email or mail).
- Transfers are for registration packages as purchased. The WBCA cannot break up an order (such as tickets).
- The following administrative fees apply to transfers of entire registration package:
  - Sept. 1 through Nov. 3, 2021 | \$75
  - Nov. 4 through EOE\* | \$105
- Transfers are only allowed between active WBCA members. If the recipient is not active, they must apply for either new membership or renew.
- A written notice from the original registrant (not from their employer or supervisor) is required.

## Hotel Reservations

The WBCA has secured blocks of rooms at hotels in convenient locations in Minneapolis, Minnesota. We recognize that you have other options for accommodations. However, the WBCA has made a major commitment to Minneapolis and its hotel community. Please use WBCA hotels when possible.

The link to WBCA housing will be emailed to registrants at noon ET, Monday, Nov. 8. Those who register Wednesday, Sept. 1, through Sunday, Nov. 7, will receive an email with the link to hotels at that time. Those who register on and after Monday, Nov. 8, will receive the link to hotels in their convention registration e-confirmation.

## Payment

### Submitted via Mail (check only)

Check (make payable to WBCA; a \$40 service charge on any returned check.)

Total: \_\_\_\_\_

Check # \_\_\_\_\_ Check one: School check Personal check

### Online via [WBCA.org](http://WBCA.org)

The WBCA does not accept credit card payments via email or fax. For any questions, email [register@wbca.org](mailto:register@wbca.org) or call 770-279-8027 (prompt 2). Check(s) must be postmarked by the date of the deadline to receive designated prices.